



Minutes of the meeting of the **RADLETT YOUTH & COMMUNITY CENTRE COMMITTEE** held at 1.30 pm on Wednesday 20\ May 2009 in the Radlett Youth & Community Centre, 2 Loom Lane, Radlett.

In attendance: Councillors Mrs E Samuelson (Chairman), Mrs V Charrett & C Wilkins

Officers: Mrs J Adams, Deputy Clerk
Mr R Carrott, Caretaker

1. Apologies for absence

Apologies were received and accepted from Councillor Mrs A Baker.

2. Declarations of Interest

There were no declarations of interest.

3. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 6.4.5).

There were no members of the public present.

4. To approve the Minutes of the meeting held on 8 September 2008

Councillor Mrs Samuelson reported that she had made enquiries to improve the acoustics in the main hall. The work required would be expensive and not worth the expenditure given the length of time the building would be in the Parish Council's domain.

It was noted that Rexton House Nursery School had supplied an outside shed and toys were no longer kept in the outside store.

The Minutes were confirmed and signed as a true and correct record.

The Draft Minutes of the Extraordinary meeting held 12 November 2009 were not available and would be approved and signed at the next meeting.



5. To Receive and Adopt the Minutes of the Youth Group Working Parties Meetings held on 11 February, 11 March, 30 April and 13 May 2009

It was noted that Aldenhams Parish Council had been requested to provide a sum of £1000 towards the set-up costs of a Youth Consultation Day to be held on 14 June 2009. The request was agreed and confirmed.

The Minutes were adopted and signed.

6. Inspection of Building

- a) Two broken windows were noted in the main hall.
- b) Antibacterial hand wash to be ordered from County Supplies. A notice to be put adjacent to the soap dispenser with the words 'Please use before food preparation'.
- c) Make sign for 'Do not put Oven on Hob'.

Exterior

- d) Arrange with Grounds staff to trim and cut the overgrowth and grass all around the building.
- e) Arrange with Grounds staff to remove the pile of leaves from the rear of the building.
- f) Arrange with tenant of 2 Loom Lane to remove ladder and broken sandpit from rear of building.
- g) Coinscope to be contacted to enquire if they can repair and move the football machine from the Youth Club to the Pavilion.
- h) Mouchel had recently arranged for Oakray to repair a small number of downpipes. It was noted that work had been carried out to one downpipe only. The Deputy Clerk was asked to inform Mouchel of the situation.

(i) Any future re-decoration

Members felt that the interior of the building was in a good state of decorative repair and there were no plans to do any future works at present.

Members requested that the five bar gate to the car park and the main front door be painted. There was also an area of rot to the framework of the front door and it was requested that Mouchel be contacted.



(ii) Recent damage to 'Quiet Area'

Members noted that a sofa had been slashed approximately five times in the Quiet Area. It was hoped to purchase some iron-on fabric to cover the torn areas.

It was also noted that keys to the building still remained with two Members of the Youth Club and the Deputy Clerk was asked to write to them and request their return.

It was noted that regular inspections were carried out to the various safety equipment. A revised Risk Assessment would be circulated prior to the next meeting.

7. Terminations of lease with HCC and notices to regular users

Following the Extraordinary meeting on 12 November 2008, the Deputy Clerk had written to Herts County Council informing them that the Parish Council would not be renewing the lease with them when it expired in September 2010.

The Deputy Clerk was asked to write to both Rexton House Nursery School and Topkidz After School Club immediately, informing them that they would be given notice to quit with effect from the end of the Summer Term 2010.

8. Revised Terms of Reference

A copy of the revised Terms of Reference was circulated to Members. These were approved.

9. Recent increase in Gas Accounts

The Accounts Clerk had prepared a table showing gas charges for the past twelve months plus and these had been previously circulated to Members. The table showed a significant increase in charges but these were thought to be in line with current increases. The Accounts Clerk was thanked for preparing the table.

Closure 3.30 pm

Chairman