



Minutes of the meeting of the **FULL COUNCIL** held at 7.30pm on 26th January 2010, in Douglas Hicks room, The Radlett Centre, Radlett.

Present: Councillors R Worthy (Chairman), Mrs G Balen, Mrs A Baker, T Butwick, Mrs V Charrett, J Howley, D Lambert, & Mrs E Wackrow.

Officers: P Evans (Clerk)

Also present was Mr G Dexter (General Manager –Radlett Centre) & Mrs W Griffin (Chairman of the Radlett Centre Trust).

459. Prayers to be led by the Chairman

Prayers were led by the Chairman, Councillor R Worthy.

460. Apologies for absence

Apologies were received and accepted from Cllrs Mrs C Clapper, N Payne, Mrs E Samuelson & C Wilkins.

461. Declarations of interest on any item on the Agenda

There were no declarations of interest.

462. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 6.4.5).

Mrs W Griffin went through the requirements of the Radlett Centre Trust and explained why the reserves of the Trust were held, i.e. as guided by the Charity Commission and future replacement costs.

Mr G Dexter gave some background as to how these reserves had accumulated.

Cllr D Lambert arrived at 7.50pm

Some questions were asked of Mr G Dexter for clarification.

Mr G Dexter and Mrs W Griffin were thanked for attending and they then left the meeting.

Standing orders were then resumed.

463. To approve and adopt the Minutes of the Full Council meeting held on the 22nd December 2009.

These minutes were signed as a true record by Councillor R Worthy, and adopted by the Council.

464. To receive the Clerks Report (for information only)

This had been previously circulated and is attached for reference purposes.

465. To decide on a budget for the 'Depot' project.

This matter would have normally been tabled at the Finance & General Purposes Committee meeting but was unavailable at the time. In view of the urgency of getting this project underway Cllr J Howley asked members to decide on a project manager as detailed in the report which had been previously circulated.

A discussion followed regarding the provision of solar panels which it was decided would be addressed once the final project costs were known. Members then

Resolved;

- a) That the Council appoints Roy Millard Associates as the project manager.***
- b) That the Clerk asks Roy Millard Associates as a matter of urgency to instruct the civil engineer to dig the trial pits and based upon them to draw up the relevant plans for the foundation.***

466. To set the precept and Radlett Centre Grant for 2010/11.

Cllr J Howley introduced the recommendation from the Finance & General Purposes Committee meeting held earlier in the month. He also tabled a new budget which would result in a 0% increase for parishioners. To achieve this the allocation for election costs had been removed and the contingency reduced to £12,000.

After further discussion it was

Resolved;

- a) That the Clerk informs HertsmereBC that Aldenham Parish Council require a precept of £545,044 for the financial year 2010/11.***
- b) That the Clerk informs The Radlett Centre Trust that their grant for the financial year 2010/11 will be £120,000.***

467. To receive such communications as the person presiding may wish to lay before the Council (in accordance with standing Order 6.4.6 info only)

Cllr R Worthy reported that he had received notification that the planning inspectorate were to hear an appeal regarding a modification order relating to Blackbirds Farm at the Radlett Centre on 17th March 2010 here at The Radlett Centre.

He had also been asked if the Council would place an advert in the Radlett Festival programme which members were in agreement to do so.

Finally he reported that the 'Volunteer of the Year Award' recipient this year will be Simon Pyzer.

468. To respond to questions from Councillors (In accordance with Standing Order 6.4.7 – info only)

Cllr Mrs G Balen reported that the taxi voucher scheme for 2010 had been very successful, and that no new applicants were being considered. She added that the criteria will be reviewed for 2011, and asked members to nominate other organizations that may consider contributing towards the scheme in future.

Cllr D Lambert reported on the future of the W12 bus in Letchmore Heath. He and several others had attended a meeting at HertsmereBC regarding the matter, and although both principal authorities were blaming each other for the withdrawal of the service, alternative arrangements were being investigated.

469. Members of the following committees to confirm and approve the minutes of their meetings.

6th January 2010 - Publications Committee

These minutes were signed by Cllr Mrs G Balen as a true record of that meeting.

6th January 2010 - Radlett Youth & Community Centre Committee

These minutes were signed by Cllr Mrs V Charrett as a true record of that meeting.

11th January 2010 - Recreation Grounds Committee

As Cllr C Wilkins was not present, these minutes were signed by Cllr D Lambert as a true record of that meeting.

12th January 2010 - Finance & General Purposes Committee

These minutes were signed by Cllr J Howley as a true record of that meeting.



470. To receive and adopt the minutes of the following Committees (In accordance with Standing Order 6.4.8).

Resolved to adopt the following minutes and recommendations;

a) Finance & General Purposes Committee meetings of the 14th December 2009 & 12th January 2010.

Regarding a section 137 grant to Radlett & Aldenham Good Neighbours.

(i) Resolved that a section 137 grant of £300 be made to Radlett & Aldenham Good Neighbours.

Regarding the Internal Auditors interim report.

(ii) That the staff salaries would be adjusted to reflect the London Weighting rates as increased in 2008 and 2009.

(iii) That all future staff would not be offered London Weighting as this was being phased out.

Regarding the 'Depot' project

Resolved;

(iv) That the Clerk obtains a further and comprehensive report regarding the soil in the area.

(v) That the Clerk obtains further quotes for project managers' role.

Regarding the risk assessment policy.

(vi) Resolved to adopt the policy.

King George V Fields.

(vii) That the Council negotiate with Tabard Rugby Club a new lease that will return the car park to the sole ownership of Aldenham Parish Council. This could be carried out during negotiations for Tabards extension of their premises or as part of the new road project. In the meantime the Clerk is to remind Tabard of their obligations regarding maintenance of the car park.

(viii) That no works are carried out by Aldenham Parish Council on Wellhouse Dell until the Council receives a final decision from HertsCC regarding the possibility of inert filling the Dell.

Picnic Field

(ix) Having given permission to Community Action Herts mere for use of the field as a 'Bike Track' that the Council are not to be involved in fees for the lease etc.

Salters Field

- (x) To involve the Council in no expenditure until a firm proposal has been received.**

Cobden Hill Dell

- (xi) That the Clerk is asked to write to the owners of the properties that have a gate to the Dell reminding them that it is their responsibility to ensure the Health & Safety of any one that uses these access.**

- (xii) That signs are erected warning users of the dangers regarding the depth of the Dell.**

- (xiii) That the Clerk contacts the Herts & Middx Wildlife Trust to ascertain whether they were interested in maintaining the area, or could suggest a possible future use.**

RYC Building (Loom Lane)

- (xiv) That the Clerk contacts HertsCC properties portfolio holder to obtain an early date regarding a meeting on dilapidation etc.**

28 Elm Walk

- (xv) That the Council reconsider the decision to sell this property just before the current lease expires in January 2011. This will be subject to the current market, but this must be balanced with the Councils need for capital receipts to fund projects it envisages having.**

The Bowls Club Pavilion

- (xvi) That the Clerk continues with negotiations regarding the lease.**

The Pavilion – Phillimore Recreation Ground

- (xvii) The Clerk investigates whether there is a civil engineers study on file before the expense is incurred on a new one.**

Play Equipment

- (xviii) That the Recreation Grounds Committee draw up a plan (with a suitable cost analysis) to replace, as necessary, the equipment in the Phillimore Recreation Ground "**

Scrubbits Wood

- (xix) That the Clerk arranges an inspection of the Nissen hut on the 2010 walkabout.**

Horticultural Society Building

- (xx) That a short lease is devised for this area.**

Letchmore Heath Play Area

(xxi) That the Rural Plan Questionnaire includes a question regarding the usage of the area.

(xxii) That Cllr D Lambert monitors usage of the facility.

Battlers Green Open Spaces

(xxiii) That in hindsight the Council does not purchase these open spaces from HertsmereBC as the group see no advantage to the Council in owning these areas.

Trees

(xxiv) That the Clerk circulates a plan for the Rec Grnds Committee which will include commitments and costs for the next five years to help the budgeting process.

General

(xxv) That the Clerk expands the document to include also the implications of staff retirements etc. and also a schedule for tree surveys, together with subsequent removals and replanting.

b) Boundaries and Planning Committee meetings of the 21st December 2009 & 4th January 2010.

c) Publications Committee meeting of the 6th January 2010.

d) Radlett Youth & Community Centre Committee meeting of the 6th January 2010.

e) Recreation Grounds Committee meeting of the 11th January 2010.

Regarding the budget for 2010/11.

(xxvi) That the budget be set at income - £10,265, expenditure £211,702 (which includes £12,000 capital purchasing).

(xxvii) That this committees priorities for the capital spending are as follows, Depot project, Replacement tractor, new play equipment, MUGA extension.

Regarding action following the annual ROSPA play equipment report.

(xxviii) That the Clerk formulates a forward plan for the play equipment which would include replacement costs and safety surfacing requirements.

(xxix) That £5000 is put in the revenue budget for 2010/11 for safety surfacing.



Regarding improvements to Radlett Gardens

(xxx) Resolved that the Groundstaff remove the pergola and attached plants.

471. Finance

a) To authorise the payment of accounts (schedule on the board at the meeting) (in accordance with Standing Order 6.4.10).

Resolved that all payments as appended to these minutes were approved.

472. Items of Interest from minutes of other authorities – None.

473. Date of next meeting – 23rd February 2010 at 7.30 pm.

**The Chairman then moved the following resolution;
That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst matters pertaining to employees of the council are discussed.**

**474. The Full Council is asked to receive and adopt the minutes of the following Committees
(In accordance with Standing Order 6.4.8).**

14th December 2009 - Finance & General Purposes Committee

475. Staffing matters

There being no further business the meeting closed at 9.05pm

Chairman

Date